## CATALOG 2016-2017 APPENDIX A PPENDIX A

### Admissions: Evidence of High School Graduation and Foreign Student Admissions Requirements

# ADMISSIONS REQUIREMENTS AND PROCEDURES: EVIDENCE OF HIGH SCHOOL GRADUATION

Applicants must provide evidence for their student files that they can perform college-level course work. Evidence can include a certified copy of an original high school diploma, an official copy of a high school transcript indicating the date of high school graduation, a copy of a DD214 military record indicating the applicant is a high school graduate or equivalent, a high school proficiency exam, a GED (General Educational Development) certificate or official notification that a GED has been earned, or an official college transcript indicating the date of high school graduation. If an applicant who currently resides in the United States but attended a school in a foreign country is unable to produce the required documents, evidence may include certification from other official sources.

#### INTERNATIONAL APPLICANTS

South Coast College is authorized under federal law to enroll nonimmigrant, alien students. South Coast College will assist qualified international students in securing the immigration documents necessary for school attendance in the United States.

#### **ADMISSIONS REQUIREMENTS FOR INTERNATIONAL APPLICANTS:**

- 1. All applicants must meet with an admissions representative for an informational interview. Parents, spouses, and significant others are encouraged to be present.
- 2. All applicants must complete an application and submit the application fee of \$100.00 U.S., which will exempt the student from paying administrative, application, and registration fees stated on the Tuition and Fee Schedule (Catalog Addendum A), if applicable. The application fee is fully refundable if the applicant decides not to complete the enrollment process or is not accepted by South Coast College.

3. All applicants must submit an official high school diploma or college transcript. Foreign transcripts must be translated into English along with an explanation of the grading scale, and evaluated for equivalency to a United States high school diploma by an authorized school official or appropriate outside agency, such as:

#### LISANO INTERNATIONAL

PO Box 407

Auburn, AL 36831-0407 U.S.A. Telephone: +1-334-745-0425 Email: LisanoINTL@AOL.com Web Site: www.lisano-intl.com

#### CENTER FOR EDUCATIONAL DOCUMENTATION, INC.

PO Box 170116

Boston, MA 02117 U.S.A.

Telephone: +1-617-338-7171 Email: info@cedevaluations.com Web Site: www.cedevaluations.com

#### **GLOBAL SERVICES ASSOCIATES**

409 North Pacific Coast Highway, #393

Redondo Beach, CA 90277 U.S.A.

Telephone: +1-310-828-5709 Email: info@globaleval.org Web Site: www.globaleval.org

- 4. All applicants must complete any program admission requirements if applicable (see Catalog for Admissions Requirements and Procedures).
- 5. All applicants must submit bank statement(s) balance(s) converted into U.S. dollars, indicating that the student or

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parent/guardian has sufficient funds to cover the costs of tuition, fees, and living expenses for the entire program of study or a certified government sponsor letter indicating that tuition, fees, and living expenses will be paid in advance of each term. Students are encouraged to obtain adequate health insurance. South Coast College does not provide student housing.

- 6. All applicants must complete an Enrollment Agreement (it must be signed by a parent or guardian if the applicant is under 18 years of age). Upon receipt of Item 5, South Coast College will issue a Certificate of Eligibility (INS-Form-I-20) to apply for a student visa.
- 7. All courses at South Coast College are taught in English. Students must be able to speak, read, and write fluently in English. English abilities will be determined through the South Coast College admissions test and interview and completion of necessary documents.

#### ACCEPTANCE TO SOUTH COAST COLLEGE

Effective: 7/1/2014 - 6/30/2015

Upon completion of all admission requirements, South Coast College administration will review the information and inform the applicant in writing whether he/she has been accepted for enrollment. If an applicant is not accepted, all monies paid will be refunded.